

TERMS & CONDITIONS

Ordering Handmade & Printed Stationary

All our wedding invitations and stationery are personalised to your specific requirements and are printed/handmade for unique look, therefore small deviations might occur. Slight differences can mean that the positioning of embellishments may vary by a few millimetres from one piece to another or that the exact colour tone of products may vary slightly as the manufacturers cannot guarantee continuity in batches. Colours may vary in person and appear differently than they do within the proof on your computer screen.

Please check all details on your proof thoroughly, particularly spellings of names and dates. Once an order is placed and a payment has been made we are unable to accept requests to lower order quantities, you are able to increase quantities if needed. Prior to starting any printing or ordering in of any specific items it must be paid for in full.

Minimum Quantities

There is a minimum order quantity of 12 per item. Remember to order a minimum of 3-5 extra invitations for any last minute additions or in-case you have forgotten someone. Also remember to have one spare one just for you as a keepsake!

Texts and Wording

Texts should be typed clearly in a Microsoft Word document or directly in an email and emailed to mel@quickcreations.com.au. Please type in sentence case as required, regardless of your chosen font option. It is customer's responsibility to deliver correctly spelled names and texts.

Quick Creations is not responsible for any errors or omissions, spelling or otherwise in the text supplied by the client.

Proofs are emailed within official quotes & invoices to the client as PDF files - <u>Adobe Acrobat Reader</u> may be required to view these files; you can download it for free online or through your app store).

You should list any changes, in order, clearly, in a Microsoft Word document or directly in an email and email to mel@quickcreations.com.au.

When you are satisfied with your proof(s) you should email us your approval (OK TO PRINT), listing the names of the proof(s) you approve (i.e. Menus, Place Cards etc), in order for printing to commence. Once your emailed approval to print has been received we will prepare and begin to print your order. If you make any changes to your proofs after your approval to print has been received you will be charged for these costs incurred by Quick Creations.

CAN YOU PLEASE DOUBLE CHECK THE PROOFS YOU RECEIVE TO ENSURE THAT THERE IS NO ERRORS BEFORE GIVING YOUR APPROVAL AS UNFORTUNATELY WE CANNOT BE HELD RESPONSIBLE FOR ANY MISTAKES ONCE YOUR APPROVAL HAS BEEN GIVEN.

Quick Creations prints to order. Minor variations in colour, texture, size and positioning can occur and do not constitute a fault. If you ask us to undertake an unusual or experimental printing or production technique to achieve your desired stationery Quick Creations cannot be responsible for the outcome. Please note that colours & sizes may appear differently than they do within computerised quote.

Payment

A deposit of \$100 is required on any Wedding Invitations or Stationery order within 2 weeks of receiving your initial quote.

A \$100 deposit will also be required for any other event order over \$400.

Full payment is required when we are to begin printing/assembling an order and must be cleared before any work is carried out. Payments are through PayPal to mel@quickcreations.com.au or via online bank transfer to our account (details at top of invoice). Please note your deposit and all funds paid are non refundable as they are used to book in your wedding & purchase the products needed for your specific order.

Timings from Order to Delivery

Stationery is made to order and lead times vary. We will endeavour to provide you with proofs & official quote of your stationery within 2 business days. Production takes approximately 2-4 weeks depending on your how many you order and the complexity of your design. The delivery time is not included. We cannot be responsible for any delays in your order caused by circumstances beyond our control. All times are approximate and subject to change. You will be notified by email as soon as your order is completed and ready for collection or postage.

Delivery

Please advise if you are unable to collect your order from our home office / showroom in Craigmore and provide us with your full postal address and we will add the cost of posting your full order to your designated address via express Australia Post.

We are located in South Australia but we also service Australia Wide. It takes approximately 2-5 working days to receive your order via express Australia Post once completed, maybe sooner depending on your location within the metropolitan area.

REFUNDS

Quick Creations does not provide refunds on any orders; please check your order carefully to ensure all details are correct prior to making payment and giving your approval to start. Due to the personalised nature of each order, once your approval TO PRINT has been given, payment has been received, and your order is in production it cannot be cancelled or refunded. Due to the personalized nature of the goods, no returns are possible once the order has been placed and in progress.

By placing an order with Quick Creations you are confirming that you have read the above Terms & Conditions and agree to them.